

Don't let tax time burden your business — rest easy knowing that PayQuicker takes care of everything.

PayQuicker US and Canadian tax services save you time, money, and headaches by automatically collecting, verifying, and distributing necessary information and forms.

### What PayQuicker provides:

- NEC, MISC, K
- % u °
- % u °
- % lK\$ Ck °



### Key Features:

- 1.
2.
  - □ □ □
  - □ □ □
- 3.
- 4.
5.
  - 1 99 4
- 6.
7.
  - 1 receipt
8.
  - 1 99 4
9.
  - 1 99 4

# PayQuicker Tax Services

Don't let tax time burden your business — rest easy knowing that PayQuicker takes care of everything.

10. PayQuicker electronically uploads 1099 tax file to IRS and T4As to CRA
  - US deadline: January 31<sup>st</sup>
  - Canada deadline: February 28<sup>th</sup>
11. Account holders are sent 1099 and T4As (PDF) via email
  - TINs and SINs are redacted (last 4 digits are visible)
12. Email bounce-backs are sent documents via postal mail
13. Account holders contact PayQuicker for any corrections on their 1099 or T4A
14. PayQuicker files approved corrections with IRS and CRA
15. PayQuicker invoices client after IRS and CRA tax closing dates
  - Tax Form Electronic Issuance by Email Fee
  - Failed Tax Form Electronic Issuance Fee
16. Fees are programmatically collected from client
  - ID-Only Verification Fee
  - W9 and SIN Documentary Collection Fee

---

## Easy Process and Experience for Account Holders

1. Once earning threshold is met, banner appears in account portal notifying account holder to upload required documents
  - US – W9 to collect TIN
  - Canada – Confirmation of SIN letter, SIN card, or other document proof of SIN to collect SIN
2. Account holder completes, signs and uploads form to account portal
  - Banner appears in account portal notifying user to wait 2-3 business days for approval
3. Submitted form is reviewed by PayQuicker for completion and accuracy
  - If rejected, red banner will display in account portal notifying user document has been rejected and providing reason for rejection and PayQuicker Support will assist account holder to resolve
  - Once approved, tax banner is no longer displayed

Save time, money, headaches, and stress during tax season.  
Contact your PayQuicker Client Relations or Sales Manager.

[solutions@payquicker.com](mailto:solutions@payquicker.com)